



United States Department of Commerce
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
NORTHEAST REGION
One Blackburn Drive
Gloucester, MA 01930

January 29, 2004

Federal Permit Number: «NUM»
«OWN»
«STRT1»
«STRT2»
«CITY», «ST» «ZIP1»

Dear «OWN»,

Enclosed are the *Instructions for Reporting Golden Tilefish landings using the National Marine Fisheries Service (NMFS) Interactive Voice Response (IVR) system*. These are being sent to vessels issued a permit requiring submission of weekly landings summaries for quota-managed species. Quota-managed species include: Atlantic Herring, Red Crab & Golden Tilefish.

NOTE: As of November 1, 2003 the IVR reporting requirement for vessels holding limited access golden tilefish permits has been temporarily lifted pending completion of the final rule. Golden tilefish vessels are encouraged to continue reporting to the IVR call-in system during this interim.

A one-page flyer enclosed at the back of this packet explains an upgrade to the IVR system effective January 27, 2004. Your reporting requirements have not changed and neither has the toll free number you currently call to report your catch information. Enclosed within this packet is your confidential vessel code for accessing the NMFS IVR system, a list of the NMFS reporting weeks for 2004 and an updated worksheet. A list of the NOAA Fisheries Field Offices and contact numbers has also been included.

IVR Golden Tilefish Reporting Requirements

The IVR system is designed to allow golden tilefish permitted vessels to report golden tilefish landings on a trip by trip basis. If no golden tilefish were landed on a particular trip, a negative report is not required. Vessels permitted with a limited access golden tilefish category A, B or C permit are required to report their golden tilefish landings to the IVR system within 24 hours after returning to port and offloading.

Fishing Vessel Trip Reports

A requirement of your Federal golden tilefish permit is that you submit Fishing Vessel Trip Reports (FVTRs) for all fishing trips, regardless of species fished for or caught. These reports must be submitted no later than the 15th day of the month after a fishing trip is landed. If no fishing activity takes place during a month, a negative report must be submitted. Landings reported via the IVR system do not satisfy your Vessel Trip Report requirement.

Additional Information

For more information about Quota Monitoring or IVR reporting please contact your local Field Office or login to the NOAA Fisheries Website at: <http://www.nero.noaa.gov/ro/doc/fso.htm>. For more information about the IVR call-in system or IVR call-in system upgrade, please contact the Fishery Statistics Office at (978) 281-9209.

Sincerely,

John F. Witzig, Ph.D.
Director
Fisheries Statistics Office

Enclosures



NATIONAL MARINE FISHERIES SERVICE

Northeast Regional Office/Fisheries Statistics Office



Confidential Vessel Code assigned to:

Vessel Name: «VES»

Hull Number: «HULL»

Federal Permit Number: «NUM»

Vessel Code: «CODE»

- Both Permit Number and Vessel Code are needed to access the IVR call-in system.
- Vessel Codes should be kept private and not disclosed to others.
- If you lose your confidential Vessel Code or cannot access the IVR system, please contact the Fisheries Statistics Office at (978) 281-9209. A new code will be mailed to you.

2004 Reporting Periods for the **NMFS Interactive Voice Response System**

The National Marine Fisheries Service reporting week begins on Sunday at 0001 hrs (12:01 AM) local time and ends Saturday at 2400 hrs (12:00 midnight). Reports must be submitted by midnight Tuesday, three days after the end of each reporting week.

Please use week number 01 for all reports pertaining to week-ending January 3, 2004.

Reporting Week Number	Begin Date	End Date	Reporting Week Number	Begin Date	End Date
01	28-DEC-03	03-JAN-04	27	27-JUN	03-JUL
02	04-JAN	10-JAN	28	04-JUL	10-JUL
03	11-JAN	17-JAN	29	11-JUL	17-JUL
04	18-JAN	24-JAN	30	18-JUL	24-JUL
05	25-JAN	31-JAN	31	25-JUL	31-JUL
06	01-FEB	07-FEB	32	01-AUG	07-AUG
07	08-FEB	14-FEB	33	08-AUG	14-AUG
08	15-FEB	21-FEB	34	15-AUG	21-AUG
09	22-FEB	28-FEB	35	22-AUG	28-AUG
10	29-FEB	06-MAR	36	29-AUG	04-SEP
11	07-MAR	13-MAR	37	05-SEP	11-SEP
12	14-MAR	20-MAR	38	12-SEP	18-SEP
13	21-MAR	27-MAR	39	19-SEP	25-SEP
14	28-MAR	03-APR	40	26-SEP	02-OCT
15	04-APR	10-APR	41	03-OCT	09-OCT
16	11-APR	17-APR	42	10-OCT	16-OCT
17	18-APR	24-APR	43	17-OCT	23-OCT
18	25-APR	01-MAY	44	24-OCT	30-OCT
19	02-MAY	08-MAY	45	31-OCT	06-NOV
20	09-MAY	15-MAY	46	07-NOV	13-NOV
21	16-MAY	22-MAY	47	14-NOV	20-NOV
22	23-MAY	29-MAY	48	21-NOV	27-NOV
23	30-MAY	05-JUN	49	28-NOV	04-DEC
24	06-JUN	12-JUN	50	05-DEC	11-DEC
25	13-JUN	19-JUN	51	12-DEC	18-DEC
26	20-JUN	26-JUN	52	19-DEC	25-DEC

2004 Golden Tilefish Vessel Worksheet for the **NMFS Interactive Voice Response System**

This worksheet is an example of the information needed to submit weekly purchases of quota-managed species from fishing vessels. It may be copied and used as a personal record for each weekly report submitted using the IVR system.

Call phone number: 1-888-284-4904

1. Press 2 for vessel reporting.
2. Enter your 6 digit permit number and 5 digit vessel code (you may **not** want to write this down).

Permit Number							Vessel Code				

3. Press 3 to report Golden Tilefish catch information.
4. Enter the Lbs. of Golden Tilefish landed.

Pounds of Golden Tilefish Kept

Confirmation Number for this Call*											

* Note: As of January 27, 2004, you will only receive one confirmation number for each call you make to the upgraded IVR call-in system; you will no longer receive multiple confirmation numbers within each call.

NOAA Fisheries Field Offices

Location	Name	Phone
Portland, ME	Scott McNamara	(207) 780-3322
Gloucester, MA	Don Mason	(978) 281-9363
New Bedford, MA	Dennis Main	(508) 999-2452
Chatham, MA	Lorraine Spenle	(508) 945-5961
Woods Hole, MA	John Mahoney	(508) 495-2309
Pt. Judith, RI	Walter Anoushian	(401) 783-7797
E. Hampton, NY	Erik Braun	(631) 324-3569
Patchogue, NY	David McKernan	(631) 475-6988
Toms River, NJ	Nicole Wesley	(732) 349-3533
Cape May, NJ	Walter Makowski	(609) 884-2113
Hampton, VA	David Ulmer	(757) 723-3369

NMFS Interactive Voice Response (IVR) System Information Sheet ~ Tilefish



Toll Free IVR Call-in Number
1-888-284-4904

~ IVR System Upgrade ~ January 2004

The NMFS Interactive Voice Response (IVR) System has been upgraded with new software. The upgrade will make weekly reporting both faster and easier.

Your reporting requirements have not changed and neither has the toll free number you currently call to report your landings of quota-managed species.

~ Changes Include ~

- ❖ A computer-generated female voice.
- ❖ A faster & easier call menu.
- ❖ Additional main menu choices to accommodate several new programs utilizing the IVR call-in system.
- ❖ A longer, more comprehensive confirmation number (11-12 digits long). You will only receive one confirmation number per call.

Please contact the Fishery Statistics Office with any questions regarding the system upgrade at (978) 281-9209.

A Review of the IVR Call-in System

The Interactive Voice Response (IVR) system allows vessels to quickly and easily report their weekly fish landings using a touch-tone telephone. Vessels holding federal permits for any of the quota-managed species are required to report their landings to the NMFS call-in system. Vessels located in states with their own quota monitoring systems may be required to report their landings to their state system as well. Contact your state agency for additional information.

Reporting Weekly Landings

Golden Tilefish vessels holding a limited access tilefish category A, B or C permit are required to report golden tilefish landings for each fishing trip, via the NMFS IVR system, within 24 hours after returning to port and offloading.

NOTE: As of 11/01/2003 the IVR reporting requirement for vessels holding limited access tilefish permits has been temporarily lifted pending completion of the final rule. Tilefish vessels are encouraged to continue reporting to the IVR call-in system during this interim.

Submitting Negative Reports

Golden Tilefish vessels are not required to submit a negative report to the IVR system if no tilefish were landed on a particular trip.

Quota-Managed Species ~ Vessels

Atlantic Herring
Golden Tilefish
Deep-Sea Red Crab

Corrections

If you need to make corrections or adjustments to the data you have already submitted to the IVR call-in system, please contact your local Field Office as soon as possible.

~ Additional Information ~

For more information about Quota Monitoring or IVR reporting please contact your local Field Office or login to the NOAA Fisheries Website at: <http://www.nero.noaa.gov/ro/doc/fso.htm>.